

FEBRUARY 2018 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2018 EVENTS						
National Human Rights Commission	6 th March 2018	Launch of NIHRC's "Travelers Accommodation in NI" Report - Launch event of report in regard to adequate standard of living into Travelers accommodation. Numbers attending – 80-100	B	Yes - £115	No – government body	Director Delegated approval given due to date Approve Charge £115 No Hospitality
European Commission Office Northern Ireland	6 th March 2018	Opportunity Europe Euro-quiz for schools – An event for schools to promote students' knowledge of Europe. Numbers attending - 120	B	Yes - £300	No – government body	Director Delegated approval given due to date Approve £300 charge No Hospitality
Extern	8 th March 2018	Extern 40th Anniversary Campaign Launch – Social Justice charity celebrating their work with the homeless, refugees and people living with addiction etc Numbers attending - 100	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Delegated approval given due to date Approve No charge Tea and Coffee Reception
Horn of Africa People's Aid	9 th March 2018	International Women's Day – Celebration event with speakers, entertainment and drinks reception. Numbers attending - 60	C & D	No (Charity)	Yes - Wine	Delegated approval given due to date Approve No charge Wine Reception
War on Want NI	27 th March 2018	Launch of new beginning for War on Want and Self Help Africa – celebrate the merge of these two charities and promote campaigns and work ahead Numbers attending – 100	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No charge Tea and Coffee Reception
Queen's University, Belfast	18 th April 2018	Global Agent Fam Trip – Dinner with drinks reception to promote Belfast as an International study choice. Numbers attending - 130	A & B	No (Charity)	No – government body	Approve No Charge No Hospitality

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Cara –friend	14 th May 2018	Launch of LGBT Awareness Week 2018 , reception and speeches about theme of visibility for LGBT people and promote upcoming events Numbers attending - 100	D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
Active Communities Network	8 th June 2018	SIF West Belfast Early Intervention Celebration – marking the achievements of over 70 young people - Speeches, Dinner, Presentations & Entertainment Numbers attending - 130	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
Ulster Branch Tennis Ireland	24 th June 2018	Belfast City ITF Junior Tournament 2018 Celebratory Event – promoting local young Tennis players with buffet, speeches and networking Numbers attending - 205	B & D	No (Voluntary)	No – received BCC funding for this event	Approve No Charge No Hospitality
Remembering Srebrenica	10 th July 2018	Northern Ireland's National Remembering Srebrenica Commemoration – An annual event to mark the genocide in Srebrenica. Numbers attending - 100	C & D	No (Charity)	Yes - Tea Coffee and Biscuits	Approve No Charge Tea and Coffee Reception
Belfast Global Shapers	17 th August 2018	Shape Belfast 2018 – a network of young people working together to address local and global challenges. Welcome drinks reception followed by dinner and speeches as part of Shape 3-day Conference at Waterfront. Numbers attending – 350	A & B	No (Charity) <i>*awaiting charity number – if not provided then charge of £825.00</i>	Yes - Wine	Approve No Charge Wine Reception
Co-Operation Ireland	20 th August 2018	Northern Ireland National Citizen Service Graduation and Celebration - celebration event for young people who have completed NCS training with reception,	C & D	No (charity)	No	Approve No Charge No hospitality

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		presentation and speakers. Numbers Attending - 350				
Ulster Journals Ltd	6 September 2018	Ulster Tatler Awards 2018 Drinks Reception, Awards, Dinner and entertainment. Numbers attending; 420	B & C 1 in 3 rule	Yes - £825.00	No as commercial company	Approve Yes, £825 No Hospitality 1 in 3 rule
International Society for Eye Research	9 th September 2018	ISER Conference 2018 – 1000 people expected to participate in the 5-day conference in the city. Welcome reception to launch the conference. Numbers attending; 500 - 700	A & B	No (charity)	Yes – Wine Linked to Visit Belfast	Approve No Charge Wine Reception
Aisling Events	5 th October 2018	The Belfast International Homecoming Banquet – Drinks Reception, Awards, Dinner and entertainment as part of a 3-day festival to promote Sister Cities connections. Numbers attending; 250	B	Yes - £300	Yes – Wine due to BCC links	Approve Yes, £300 Wine Reception
Ulster College of Physical Education Former Students Association	14 th October 2018	65th Anniversary of Inception of Ulster College of Physical Education – Drinks reception for former students followed by speeches. Numbers attending - 300	C & D	No (Voluntary)	No	Approve No Charge No hospitality
Barnardo's Northern Ireland	6 th November 2018	Barnardo's NI Supporters Event – Celebrating volunteers and supporters - Speakers, panel session and lunch. Numbers attending - 100	C & D	No (Charity)	Yes - Tea, Coffee & Biscuits	Approve No Charge Tea and Coffee Reception
Corrymeela Community	9 th November 2018	Decade of Centenaries – Centenary of end of WWI Schools Event – An event for school children to commemorate WWI with drama, discussion and lunch.	C	No (Charity)	No – as Good Relations have a budget for catering for students	Approve No Charge No hospitality

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		Numbers attending - 350				
Pharmacy Forum NI	15 th November 2018	Pharmacy Forum NI Rewarding Excellence Event 2018 – Fellows Dinner, annual event to recognize excellence and professionalism across the industry. Numbers attending - 100	C	No (Charity)	No – not linked to Belfast Agenda	Approve No Charge No hospitality
Polish Educational and Cultural Association	18 th November 2018	Polish Independence Day 2018 – Celebration event to promote diversity and reflect on positive contribution of Polish community. Numbers attending - 160	C & D	No (Charity)	Yes - Tea, Coffee & Biscuits	Approve No Charge Tea and Coffee Reception
The Scout Association, Northern Ireland Scout Council	4 th January 2019	Queen's Scout Award and Chief Scout's Award Presentation – 175 young people receiving awards, reception with awards ceremony Numbers attending - 450	C & D	No (Charity)	Yes - Tea, Coffee & Biscuits	Approve No Charge Tea and Coffee Reception
Agri-food and Biosciences Institute	8 th September 2019	Campylobacter, Helicobacter and Related Organisms Conference Welcome Reception – Conference promotes microbiological food safety, drinks reception to launch this conference in Belfast Numbers attending - 300	A & B	No as this event is linked to Visit Belfast endorsed	Yes - Wine	Approve No Charge Wine Reception